

**Union School District No. 5**  
**Regular Meeting                      7:00 P.M.    July 13, 2016                      Athletic Complex**

PRESENT: Phillip O'Reilly; Mark Wing; Dennis Falk; Jerry Matthews; Mendy Clark, Carter Wells, Superintendent; Bill Johnson, Elementary Principal  
NOT PRESENT: Josh White

**1. Call to order. (Chair) ORS 192.610**

The meeting was called to order at 7:01 p.m.

**2. Approve Consent Agenda:**

**Minutes:**

**a.        Public Hearing and Regular Board Meeting- June 15, 2016**

**Designate the following:**

- a. Chief Administrative Officer, Budget Officer- Carter Wells
- b. Business Manager, Deputy Clerk, Custodian of Funds- Mendy Clark
- c. Official Auditors- Lewis, Poe, Moeller, Gunderson and Roberts, LLC.
- d. Regular Board Meetings- 2nd Wednesday @7:00 P.M.- Athletic Complex
- e. Depositories of School Funds- Community Bank, Local Government Investment Pool, Umpqua Savings Bank: Authorized signers to include: Mendy Clark, Carter Wells and Mark Wing
- f. Newspaper of Record- The Observer
- g. School Legal Counsel- Garrett, Hemann, Robertson
- h. Title IA, Title IV, Title VI Authority, and Homeless- Peggy Titus
- i. Determine Status of Local Public Contract Review Board - USD Board
- j. Authorize to loan between funds
- k. Determine bonding amounts for bonded personnel (\$1,000,000)  
Dennis Falk made a motion to approve the consent agenda as presented. Jerry Matthews seconded the motion. Phillip O'Reilly asked about the banking designation after Umpqua has closed the local branch. General explanation followed. All in favor.

**4. Elect Board Officers**

**Nominations for Chairman**

Jerry Matthews nominated Mark Wing as Chairman for the second year. Phillip O'Reilly seconded. All in favor.

**Nominations for Vice-Chairman**

Jerry Matthews nominated Phillip O'Reilly as Vice-Chairman for the second year. Dennis Falk seconded the motion, which was unanimously approved.

**5. Recognition/input of guests/staff reports/correspondence**

**a. School Improvement – staff report**

**6. Administrative Reports:**

**Carter Wells- District and High School**

- Summer Maintenance Update
- Lead testing for water is planned.
- Softball/baseball fields fence is being moved back to a portable style.
- Phillip O'Reilly asked about a Type 20 bus training. Carter will ask Mid Columbia about scheduling a training.

**Mendy Clark- Financial**

- Discussion of audit
- Banking discussion

**Bill Johnson - Elementary School**

- Painting project in Hutchinson by Meagan McCabe.
- Carter Wells, Bill Johnson and Chris Dunlap have been meeting about the administrative details in the district.
- Chris Dunlap and Bill Johnson are dividing the Principal duties at the Elementary.
- Don Nowak is working on the science curriculum adoption for 6<sup>th</sup> grade.

**7. Action Items:**

**8. Policy Items: none at this time**

**9. Information/Discussion Items:**

**a. State Bond Matching Grant**

Carter Wells explained the state facilities grant that could match a passing bond levy up to \$4,000,000. The district is not slated to receive the grant at this time but can reapply in the next "window". Union is currently four districts down the list. The recommendation from Carter Wells is to have the ESD do a facilities assessment this fall and prepare for a bond measure in May of 2017.

Phillip O'Reilly asked for a summary of the staff school improvement meeting. Some things that we are going to do are Honors Diploma. A majority of staff wanted the

addition of a PR position, however the board and budget committee decided that it was not sustainable in cost at this time. The high school secretary position was increased in hours to take on duties such as communication with news media, the reader board and general parent communication.

Phillip O'Reilly reminded the board that putting student fundamentals, work skills and ethic as a priority will assist in promoting a bond levy as much as new technology, etc. We are adding technology without the assistance of a bond, by re-allocating the resources we already have. Bond measures would prioritize facilities and updating structures.

Phillip still feels that becoming a "STEM" or charter school may maximize the opportunity for success. Setting the goal first and then asking for the bond dollars to get to the target may be beneficial.

Jerry Matthews suggested a community survey to assess what the patrons really want for their schools future.

b. Bond – discussion included above.

**10. Parking Lot:**

**August Meeting will be cancelled**

**Water testing** – Jerry Matthews would like us to be the first school in the county to report our results.

**11. Adjourned at 7:41 p.m.**