

**Union School District No. 5**

**Regular Meeting 7:00 P.M. September 14, 2016 Athletic Complex**

**PRESENT:** Josh White; Jerry Matthews; Dennis Falk; Phillip O'Reilly; Chris Dunlap, Practicum Principal; Mendy Clark, Deputy Clerk; Bill Johnson, Elementary Principal; Carter Wells, Superintendent

**NOT PRESENT:** Mark Wing (arrived 7:14 p.m.)

**ALSO PRESENT:** Yvonne Roberts, Levon Baremore

**1. Call to order. (Chair) ORS 192.610**

The meeting was called to order at 7:00 p.m. by Phillip O'Reilly, Vice Chairman. D

**2. Approve Consent Agenda:**

**Minutes:**

**a. Regular Board Meeting, July 13, 2016**

Dennis Falk made a motion to approve the consent agenda as presented. Jerry Matthews seconded the motion, which was unanimously approved.

**3. Recognition/input of guests/staff reports/correspondence**

**a. Audit Presentation – Yvonne Roberts**

Yvonne Roberts, CPA was present to explain the 2015-2016 audit. The management letter was described along with the findings in the audit. The student body books are the only area which was recommended for improvement.

**b. Several cards were received and read.**

**4. Administrative Reports:**

**Carter Wells- District and High School (**

- Enrollment
- Upcoming Events
- Fall Sport Numbers
- Eligibility
- Discipline
- Start of the Year
- Pay to Play – Booster Club is no longer going to sponsor fees. Currently families will be asked to pay at least half of the fee and students will offered a way to earn the other half.
- Policy Items

- Extracurricular Participation
- Lead Testing Press Release
- Grant Opportunities
- Honors Diploma

**Mendy Clark- Financial**

- Check Register
- Note: the number of personal reimbursements is increasing

**Bill Johnson - Elementary School**

- Explanations of home visits/discipline/counseling
- Math grant updates with district funds – purchases of technology.
- Goal setting with staff members
- Security measures on windows and doors
- Open House
- Enrollment Numbers
- Compliments on the Practicum Principal, Chris Dunlap – the shared job is working well.

**Chris Dunlap – Practicum Principal Student**

- Technology purchase updates: Purchases of TVs, Professional Development, Chromebooks, ipads.
- Job Shared with the other 4<sup>th</sup> grade teacher is going well and communication is open. No comments have been received regarding the share.

**5. Action Items:**

**a. Hire Jr. High Football Coach – Calvin Stout**

Mark Wing made a motion to hire Calvin Stout as Junior High Football Coach. Dennis Falk seconded the motion, which passed unanimously.

**b. Letter of Resignation – Don Nowak, Jr. High Boys’ Basketball**

A letter of resignation was read. Mark Wing made a motion to approve the letter of resignation. Dennis Falk seconded the motion.

**c. Hire Jr. High Boys Basketball Coach – Jordan Klebaum**

Jordan Klebaum is recommended to be the basketball coach, with a volunteer assistant of Paul Phillips. Mark Wing amended his previous motion to include the hiring of Jordan Klebaum. Dennis Falk also seconded the amendment. The motion passed unanimously.

## **6. Policy Items:**

### **a. Safe and Healthy Schools Plan – Draft 1**

A draft plan was handed out. Lead testing has been completed and won't be required for another 5 years. The radon testing plan needs to be put into place, however, testing is not required for another 5 years.

### **c. Inter-district Agreement Transfer Form and Policy JECB/JECB - AR**

An updated form along with an Attendance and Behavior Contract are now included in the recommended policy. There will also be an annual renewal form included to streamline the procedure in future years. Policy JECB and JECB-AR were also handed out for a first reading.

## **7. Information/Discussion Items:**

**a. Athletic/Co-curricular participation by home school and on-line school students.** History of our requirements was discussed in regard to “home-school” programs. Part-time students will be enrolled and claimed for ADM on a % basis, therefore allowing their participation in athletics. Students are held to minimum standards by OSAA. On-line only students need to participate with the school who sponsors the on-line school.

### **d. Lead testing results**

Press release is included. No lead results were elevated.

### **e. OSBA Fall Regional Meetings**

Jerry Mathews and Carter Wells are scheduled to attend.

### **f. Grant Opportunities**

Carter Wells will be applying for the following grants:

Long Range Facility Plan - \$25,000

Seismic Assessment - \$25,000

Facility Assessment - \$20,000

### **g. School Improvement Measures – Honors Diploma qualifications**

The Honors Diploma qualifications is still a work in progress. The staff at the high school is still developing criteria and working to make a plan that is both rigorous as well as attainable. It may be implemented on a graduated basis.

## **8. Parking Lot:**

## **9. Adjourned 8:17 p.m.**